



ONLINE APPLICATION SUBMISSION PROCEDURE

APPLICATION FORM FOR REGISTRATION OF TRAVEL AGENCY/ EXCURSION AGENCY/ SAFARI OPERATORS

1. Applicant sign-in (login) to RajSSO (<https://sso.rajasthan.gov.in>) portal using his/ her SSOID as shown in figure below.

Rajasthan Single Sign On v9.6
One Digital Identity for all Applications

English | हिन्दी

G2G APPS
184

G2C/ G2B APPS
138

IDENTITIES
16443393

Login | **Registration**

Digital Identity (SSOID/ Username)
Password
3 5 9 5 6 5 Enter Captcha
Login

✎ I Forgot my Digital Identity (SSOID). [Click Here](#)
✎ I Forgot my Password. [Click Here](#)

Application for 'ANUPRATI SCHEME' of MINORITY Department can now be submitted online and at EMITRA KIOSKS Application for 'WIDOW/ DIVORCEE (B...
Site designed, developed & hosted by Department of Information Technology & Communication, Government Of Rajasthan
Helpdesk Details | Website Policies | Password Policy | FAQ | Sitemap
128,105,941

2. After successful sign-in (login), applicant selects “TOURISM DEPT. SERVICES” from the available list of applications as shown in figure below.

RAJASTHAN SINGLE SIGN ON v9.9
GOVERNMENT OF RAJASTHAN

A- A+ Settings

Citizen Apps (G2C) Search Apps Sort By SIMPLE VIEW

Recent Apps

METROLOGY ELECTRICAL INSPECTORATE HOME DEPT. SERVICES **TOURISM DEPT. SERVICES** SINGLE WINDOW BUILDING PLAN APPROVAL (UDH) CCS INDIRA RASOI

CHANKIYA CO-OPERATIVE DEPARTMENT FAIR & EXHIBITION PARTNERSHIP FIRM REG. REVENUE DEPT. SERVICES SIE MIS WEAVER REG. CLEAR RECENT APPS

Active Apps Bill Payments Development Apps

HELPDESK

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TOURISM DEPARTMENT eSERVICES

3. Applicant will see the following interface i.e. APPLICANT DASHBOARD where all the applications submitted by him/ her would be listed along with their present status.

The screenshot displays the 'APPLICANT DASHBOARD' for the Tourism Department of the Government of Rajasthan. The interface includes a search bar at the top, a table with columns for S.No., APPLICATION ID, SUBMISSION DATE/ TIME, APPLICANT NAME, SERVICE TYPE, STATUS, and View. The table is currently empty. The footer indicates the site is designed, developed, and hosted by the Department of Information Technology & Communication, Govt. of Rajasthan.

4. Applicant clicks on “SERVICES” on the left side on the menu-bar and then selects the appropriate service for which application is to be submitted by him/ her as shown in figure below.

The screenshot shows the 'APPLICANT DASHBOARD' with the 'SERVICES' menu open on the left side. The menu options are: Dashboard, Application (Project of Tourism Unit), and Application (Registration of Travel/ Excursion Agency/ Safari Operators). The rest of the interface, including the search bar, table, and footer, remains the same as in the previous screenshot.



TOURISM DEPARTMENT eSERVICES

Tourism Department
Government of Rajasthan

Welcome RAJ KAMAL SALVI
[Back to SSO](#) [Sign Out](#)

APPLICANT DASHBOARD

Dashboard
Application (Project of Tourism Unit)
Application (Registration of Travel/ Excursion Agency/ Safari Operators)

Search [] Show Rows 10

ID	SUBMISSION DATE/ TIME	APPLICANT NAME	SERVICE TYPE	STATUS	View
Text					

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5. Applicant is presented with the self-explanatory and user-friendly Combined Application Form (CAF) as shown in the figure below wherein all the mandatory fields are marked with *.

Tourism Department
Government of Rajasthan

Welcome RAJ KAMAL SALVI
[Back To Dashboard](#) [Sign Out](#)

Application Form for Registration of Travel Agency/ Excursion Agency/ Safari Operators

A. Applicant details

Applicant Name *
RAJ KAMAL SALVI

Date of Birth * 19/11/1987

Address Type ☒ Urban ☐ Rural

Street/ Road/ Lane *
24/65 NEAR GUEST HOUSE, BASE CAMP COLONY, JHAMAR KOTRA

State *
--Select State--

City
--Select City--

PIN *
313015

Telephone Number With STD Code
ENTER TELEPHONE NUMBER WITH STD CODE

Father/ Husband Name *
ENTER FATHER/ HUSBAND NAME

Gender ☒ Male ☐ Female ☐ Other

House/ Building/ Apartment No.
ENTER HOUSE/ BUILDING/ APARTMENT NO.

Area/ Locality/ Sector *
ENTER AREA/ LOCALITY/ SECTOR

District *
--Select District--

Ward Number
--Select Ward Number--

Fax Number With STD Code
ENTER FAX NUMBER WITH STD CODE

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TOURISM DEPARTMENT eSERVICES

Welcome RAJ KAMAL SALVI
[Back To Dashboard](#) [Sign Out](#)

Mobile *

Email *

B. Firm details

Firm's Name *

ENTER FIRM'S NAME

Nature of Firm ☒ Proprietorship ☐ Partnership ☐ Private ☐ Public

Shop Registration number and Year of Establishment *

ENTER SHOP REGISTRATION NUMBER AND YEAR OF ESTABLISHMENT

Year of Establishment *

ENTER YEAR OF ESTABLISHMENT

House/ Building/ Apartment No.

ENTER HOUSE/ BUILDING/ APARTMENT NO.

Registered Address ☒ Urban ☐ Rural

Street/ Road/ Lane *

ENTER STREET/ ROAD/ LANE

Area/ Locality/ Sector *

ENTER AREA/ LOCALITY/ SECTOR

State

RAJASTHAN

District *

--Select District--

City

--Select City--

Ward Number

--Select Ward Number--

PIN *

Enter 6 digit PIN

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Welcome RAJ KAMAL SALVI
[Back To Dashboard](#) [Sign Out](#)

Telephone Number With STD Code

Enter Telephone Number With STD Code

Fax Number With STD Code

Enter Fax Number With STD Code

Mobile *

Enter 10 Digit Mobile

Email *

ENTER EMAIL

C. Financial details

Auditor's Name *

ENTER AUDITOR'S NAME

Capital Investment

Name of the Director/ Partner/ Proprietor etc. *

ENTER NAME(S) OF THE DIRECTOR/ PARTNER/ PROPRIETOR ETC.

Designation *

ENTER DESIGNATION

Experience *

ENTER EXPERIENCE

Interest in other business (if any)

ENTER INTEREST IN OTHER BUSINESS (IF ANY)

Capital Investment (₹) *

ENTER CAPITAL INVESTMENT (₹)

Add

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TOURISM DEPARTMENT eSERVICES

Welcome RAJ KAMAL SALVI
[Back To Dashboard](#) [Sign Out](#)

Turnover details

Paid-up capital *

ENTER PAID-UP CAPITAL

Loans (Secured/ Unsecured) *

ENTER LOANS (SECURED/ UNSECURED)

Reserves *

ENTER RESERVES

Current Liabilities & provisions including Taxation reserves

Total (₹) *

ENTER TOTAL

Investment (₹) *

ENTER INVESTMENT (₹)

Intangible assets (would include preliminary revenue, expenditure, accumulated loan etc.) *

ENTER INTANGIBLE ASSETS (WOULD INCLUDE PRELIMINARY REVENUE, EXPENDITURE, ACCL

Fixed assets (excluding intangible assets) *

ENTER FIXED ASSETS (EXCLUDING INTANGIBLE ASSETS)

Taxations reserves (₹) *

ENTER TAXATIONS RESERVES

Current assets (would include sundry debtors, loans & advances, cash & Bank balance) *

ENTER CURRENT ASSETS (WOULD INCLUDE SUNDRY DEBTORS, LOANS & ADVANCES, CASH

D. Other details

Approximate floor area devoted for Excursion business. *

ENTER APPROXIMATE FLOOR AREA DEVOTED FOR EXCURSION BUSINESS

Number of independent Telephones of Agency. *

ENTER NUMBER OF INDEPENDENT TELEPHONES OF AGENCY.

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Welcome RAJ KAMAL SALVI
[Back To Dashboard](#) [Sign Out](#)

Ability to provide Tourist Vehicles/ Safari facilities

Owned by the Agency *

ENTER OWNED BY THE AGENCY

Owned by Individual *

ENTER OWNED BY INDIVIDUA

Owned by Transport Company *

ENTER OWNED BY TRANSPORT COMPANY

Number of Horses/ Camels Owned/ Hired by Agency. *

ENTER NUMBER OF HORSES/ CAMELS OWNED/ HIRED BY AGENCY.

Guides engaged (Registered with Govt. of India)

Guide's Name *

ENTER GUIDE'S NAME

Age *

ENTER AGE

Experience *

ENTER EXPERIENCE

Gender ☒ Male ☐ Female ☐ Other

Educational Qualification *

ENTER EDUCATIONAL QUALIFICATION

Add

Guides engaged (Registered with Tourism Department, Govt. of Rajasthan)

Guide's Name *

Gender ☒ Male ☐ Female ☐ Other

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TOURISM DEPARTMENT eSERVICES

Welcome RAJ KAMAL SALVI
[Back To Dashboard](#) [Sign Out](#)

Guides engaged (Registered with Tourism Department, Govt. of Rajasthan)

Guide's Name *

ENTER NAME

Age *

ENTER AGE

Experience *

ENTER EXPERIENCE

Gender

☒ Male ☐ Female ☐ Other

Educational Qualification *

ENTER FATHER/ HUSBAND NAME

Add

Strength of the staff exclusively engaged for Excurtion business

Name *

ENTER NAME

Age *

ENTER AGE

Experience *

ENTER EXPERIENCE

Salary (₹) *

ENTER SALARY (₹)

Gender

☒ Male ☐ Female ☐ Other

Educational Qualification *

ENTER EDUCATIONAL QUALIFICATION

Designation *

ENTER DESIGNATION

Add

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Welcome RAJ KAMAL SALVI
[Back To Dashboard](#) [Sign Out](#)

E. Attachments

Note: Valid File Types: JPG/ JPEG/ PDF, Max. File Size: 2 MB per attachment

A1	Certificate of Shop Registration. *	Choose File No file chosen
A2	Undertaking (Download Format 📄). *	Choose File No file chosen
A3	Attested copy of the Balance sheet and profit & loss account statement as prescribed under company law for the year of the firm immediately preceding date of submission of the application. *	Choose File No file chosen
A4	List of Principal agents. *	Choose File No file chosen
A5	List of Vehicles with insurance papers. *	Choose File No file chosen
A6	Services rendered to tourists. *	Choose File No file chosen

F. Application Fees

Fees (₹)

1.00

Submit

Close

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TOURISM DEPARTMENT eSERVICES

6. After filling all the mandatory inputs, uploading the required supporting documents (attachments) as shown above, applicant clicks the SUBMIT button to submit the application and is prompted to confirm the submission as shown in figure below.

The screenshot displays the 'Tourism Department Government of Rajasthan' eServices portal. At the top, a user is logged in as 'Welcome RAJ KAMAL SALVI' with 'Back To Dashboard' and 'Sign Out' links. Below the header, a table shows application details: 1, NAME, MALE, 32, SDPS, SDPSDF, DSFSDF, 12300, and a close icon. The main section is titled 'E. Attachments' with a note: 'Valid File Types: JPG/ JPEG/ PDF, Max. File Size: 2 MB per attachment'. It lists six attachments (A1 to A6) with 'Choose File' buttons. A1: Certificate of Shop Registration. A2: Undertaking (Download Format). A3: Attested copy of the Balance sheet and profit & loss account statement as on the date of submission of the application. A4: List of Principal agents. A5: List of Vehicles with Insurance papers. A6: Services rendered to tourists. An 'Alert' dialog box is centered over the form, asking 'Are you sure?' with 'Yes' and 'No' buttons. The 'Yes' button is highlighted with a red box. Below the attachments is the 'F. Application Fees' section showing 'Fees (₹)' as 1.00. At the bottom are 'Submit' and 'Close' buttons. The footer states: 'Site designed, developed & hosted by Department of Information Technology & Communication, Govt. of Rajasthan.'

7. After Clicking the “Yes” as shown above, Applicant is redirected to “Rajasthan Payment Platform (RPP)” payment gateway as shown in the figure below for making the ePayment of the prescribed fees.

The screenshot shows the 'Rajasthan Payment Platform (RPP)' payment gateway. It features the RPP logo at the top. Below the logo, the 'Transaction Details' are displayed in a table-like format. The details include: Transaction Id: 286504, Pay To: RPP Test Merchant, Amount: 11.00, Purpose: Bill Payment, User Info: User: Emitra, Email Id: [redacted], Mobile No.: [redacted]. At the bottom of the details are 'Proceed' and 'Cancel' buttons.



TOURISM DEPARTMENT eSERVICES

8. Post-successful Payment, application is submitted and a confirmation message is displayed to the applicant as shown in the figure below. In addition to this, system also sends a confirmation message to the applicant using a SMS and an EMAIL which applicant can use for future reference.

Tourism Department
Government of Rajasthan

Welcome RAJ KAMAL SALVI
Back To Dashboard Sign Out

Application Form for Registration of Travel Agency/ Excursion Agency/ Safari Operators

A. Applicant details

Applicant Name *
RAJ KAMAL SALVI

Father/ Husband Name *
AL SALVI

Date of Birth *
19/11/1987

Gender ☒ Male ☐ Female ☐ Other

Address Type ☒ Urban ☐ Rural

House/ Building/ Apartment No.

Street/ Road/ Lane *
24/65 NEAR GUEST HOUSE, BASE CAMP COLONY, JHAMAR KOTRA

State *
Rajasthan

City
Jaipur/ जयपुर

Ward Number
Ward No- 18/ वार्ड नं.- 18

PIN *
313015

Telephone Number With STD Code
ENTER TELEPHONE NUMBER WITH STD CODE

Fax Number With STD Code
ENTER FAX NUMBER WITH STD CODE

Mobile *
9414791892

Email *
SDRAJKAMALSALVI@RAJASTHAN.GOV.IN

Message
Payment Received and Application Forwarded to HQ vide Application ID: TES/2020-21/15.
Close

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9. Upon clicking the “CLOSE” button as shown above, system redirects the applicant back to APPLICANT DASHBOARD wherein he/ she can now see the application submitted by him/ her along with its current status as “Payment Received and Application Forwarded to Head Quarter”.

Tourism Department
Government of Rajasthan

Welcome RAJ KAMAL SALVI
Back to SSO Sign Out

APPLICANT DASHBOARD

Search...

Show Rows 10

S.No.	APPLICATION ID	SUBMISSION DATE/ TIME	APPLICANT NAME	SERVICE TYPE	STATUS	View
1	TES/2020-21/15	10/11/20 12:59:41	RKS COMPANY	Application Form for Registration of Travel Agency/ Excursion Agency/ Safari Operators	Payment Received and Application Forwarded to HeadQuarter	

Showing - 1 to 1 of 1 rows

First Previous 1 Next Last

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Note: - Applicant can click on the VIEW button (eye symbol on the right side) to see the application and other proceeding details till its disposal by HQ. The system also notifies the applicant in real-time using SMS and EMAIL about every action performed by any government officer on his/ her application.



ONLINE APPLICATION DISPOSAL PROCEDURE

APPLICATION FORM FOR REGISTRATION OF TRAVEL AGENCY/ EXCURSION AGENCY/ SAFARI OPERATORS

1. Designated Officer (TOURISM HEADQUARTER (JAIPUR)) sign-in (login) to RajSSO (<https://sso.rajasthan.gov.in>) portal using his/ her SSOID as shown in figure below.

2. After successful sign-in (login), officer selects “TOURISM DEPT. SERVICES” from the available list of applications as shown in figure below.



TOURISM DEPARTMENT eSERVICES

3. Officer will see the following interface i.e. TOURISM HEADQUARTER DASHBOARD where all the applications pending for his/ her disposal would be listed. Officer clicks on the VIEW button (eye symbol) as highlighted in the figure below to access and review the application submitted by the applicant.

Tourism Department
Government of Rajasthan

Welcome CAD.RAJKAMALS@RAJASTHAN...
Back to SSO Sign Out

MENU TOURISM HEADQUARTER DASHBOARD

Search... Show Rows 10

S.No.	APPLICATION ID	SUBMISSION DATE/ TIME	FIRM NAME	SERVICE TYPE	STATUS	View
1	TES/2020-21/13	09/11/20 18:27:19	RKS COMPANY	Application Form for Registration of Travel Agency/ Excursion Agency/ Safari Operators	Payment Received and Application Forwarded to HeadQuarter	
2	TES/2020-21/14	10/11/20 12:28:10	RKS COMPANY	Application Form for Registration of Travel Agency/ Excursion Agency/ Safari Operators	Payment Received and Application Forwarded to HeadQuarter	
3	TES/2020-21/15	10/11/20 16:26:54	RKS COMPANY LTD	Application Form for Registration of Travel Agency/ Excursion Agency/ Safari Operators	Review Completed by HeadQuarter and Application disposed	

Showing - 1 to 3 of 3 rows

First Previous 1 Next Last

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4. Officer thoroughly reviews the Application including supporting documents and if all OK then forwards the application to respective TOURISM OFFICER by clicking the "FORWARD" button as highlighted in the figure below. Alternatively, he/ she may REJECT/ OBJECT the application and return it back to the applicant along with valid reasons mentioned in REMARKS section as highlighted below.

Tourism Department
Government of Rajasthan

Welcome CAD.RAJKAMALS@RAJASTHAN...
Back to SSO Sign Out

A1 Certificate of Shop Registration. Download

A2 Undertaking (Download Format). Download

A3 Attested copy of the Balance sheet and profit & loss account statement as prescribed under company law for the year of the firm immediately preceding date of submission of the application. Download

A4 List of Principal agents. Download

A5 List of Vehicles with insurance papers. Download

A6 Services rendered to tourists. Download

F. Payment Details/ भुगतान का विवरण

Amount (₹) [Non-Refundable]	1.00	Status	SUCCESS
Bank Name	Rajasthan Payment Platform	Transaction Date	11/10/2020 12:25:52 PM
Transaction No. (Emitra)	20000232540	Transaction No. (Bank)	286483

G. Action by Head Office

Remarks *
ENTER REMARKS

Upload File .jpg, .jpeg, .pdf, Max. File Size: 1MB *
Choose File No file chosen

Reject Object Forward Close

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TOURISM DEPARTMENT eSERVICES

5. Upon clicking the “FORWARD” button, system presents a confirmation message to the Officer as highlighted in the figure below.

The screenshot displays the 'Tourism Department Government of Rajasthan' portal. A modal alert box is centered on the screen with the title 'Alert' and the text 'Are you sure?'. It contains two buttons: 'Yes' (highlighted with a red box) and 'No'. The background interface shows a list of attachments (A1 to A6) with 'Download' links. Below this is a payment section 'F. Payment Details/ भुगतान का विवरण' with fields for Amount (₹) [Non-Refundable] (1.00), Bank Name (Rajasthan Payment PlatFor), Transaction No. (Emitra) (20000232540), and Transaction No. (Bank) (286483). The status is 'SUCCESS' with a timestamp '11/10/2020 12:25:52 PM'. At the bottom, there is a 'G. Action by Head Office' section with a 'Remarks' field containing 'OK FRD' and an 'Upload File' section with a 'Choose File' button and a file named 'Penguins.jpg'. At the very bottom, there are buttons for 'Reject', 'Object', 'Forward', and 'Close'.

6. After confirmation, application is forwarded to respective TOURISM OFFICER (TO) and a confirmation message is presented to the officer as highlighted in the figure below. Application status is now updated as “APPLICATION ACCEPTED AND FORWARDED FOR SITE-SURVEY”. Also, applicant is notified of this event through SMS and Email.

The screenshot displays the 'Tourism Department Government of Rajasthan' portal. The main heading is 'Application Form for Registration of Travel Agency/ Excursion Agency/ Safari Operators (TES/2020-21/14)'. Below this is a section 'Application Current Status' with a table showing the application details:

Application Id	Submission Date	Current Status
TES/2020-21/14	10/11/2020 12:28:10	Payment Received and Application Forwarded to HeadQuarter

Below this is an 'Audit Trail' section with a table showing the status changes:

S.No.	Status Change Date	Status	Message	Remarks	Attachment
1	10/11/2020 12:28:10	Application submitted (Payment Pendi		MITTED SUCCESSFULLY	
2	10/11/2020 12:29:03	Payment Received and Application For			

A modal message box is overlaid on the audit trail table with the text: 'Application ID: TES/2020-21/14 forwarded to TO successfully.' and a 'Close' button. Below the audit trail is a section 'A. Applicant details' with a table showing the applicant's information:

Applicant Name	Date of Birth	Address Type	Street/ Road/ Lane	District	Ward Number	Father/ Husband Name	Gender	House/ Building/ Apartment No.	Area/ Locality/ Sector	City
RAJ KAMAL SALVI	19/11/1987	URBAN	24/65 NEAR GUEST HOUSE, BASE CAMP COLO NY, JHAMAR K	JAIPUR	WARD NO- 17	AL SALVI	MALE	24/65	AREA1	JAIPUR

At the bottom, there is a footer: 'Site designed, developed & hosted by Department of Information Technology & Communication, Govt. of Rajasthan.'



TOURISM DEPARTMENT eSERVICES

7. TO sign-in (login) to RajSSO to access the application as mentioned in S.No. 1 and 2 above and upon successful sign-in, TO is presented the following interface i.e. TOURISM OFFICER (TO) DASHBOARD where all the applications pending for his/ her disposal would be listed. TO clicks on the “VIEW” button (eye symbol) as highlighted in the figure below to access and review the application forwarded by Officer (HQ).

Tourism Department
Government of Rajasthan

Welcome TEST USER 2
[Back to SSO](#) [Sign Out](#)

TOURISM OFFICER DASHBOARD

Search... Show Rows 10

S.No.	APPLICATION ID	SUBMISSION DATE/ TIME	FIRM NAME	SERVICE TYPE	STATUS	View
1	TES/2020-21/13	09/11/20 18:27:19	RKS COMPANY	Application Form for Registration of Travel Agency/ Excursion Agency/ Safari Operators	Payment Received and Application Forwarded to HeadQuarter	
2	TES/2020-21/14	10/11/20 12:28:10	RKS COMPANY	Application Form for Registration of Travel Agency/ Excursion Agency/ Safari Operators	Application Accepted and Forwarded for Site Survey	
3	TES/2020-21/15	10/11/20 16:26:54	RKS COMPANY LTD	Application Form for Registration of Travel Agency/ Excursion Agency/ Safari Operators	Review Completed by HeadQuarter and Application disposed	

Showing - 1 to 3 of 3 rows

First Previous 1 Next Last

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8. TO thoroughly reviews the Application and supporting documents and takes a printout (hardcopy) of the application form and supporting documents (if required) and then conducts the physical on-site inspection. Thereafter, TO enters the inspection findings in the REMARKS sections as highlighted in the figure below and uploads the inspection report in the prescribed format and finally, clicks the “SUMIT REPORT” button as highlighted in the figure below.

Tourism Department
Government of Rajasthan

Welcome TEST USER 2
[Back to SSO](#) [Sign Out](#)

E. Attachments

A1	Certificate of Shop Registration.	Download
A2	Undertaking (Download Format).	Download
A3	Attested copy of the Balance sheet and profit & loss account statement as prescribed under company law for the year of the firm immediately preceding date of submission of the application.	Download
A4	List of Principal agents.	Download
A5	List of Vehicles with insurance papers.	Download
A6	Services rendered to tourists.	Download

F. Payment Details/ भुगतान का विवरण

Amount (₹) [Non-Refundable]	1.00	Status	SUCCESS
Bank Name	Rajasthan Payment PlatForm	Transaction Date	11/10/2020 12:25:52 PM
Transaction No. (Emitra)	20000232540	Transaction No. (Bank)	286483

G. Action by Department

Remarks+
SURVEY REPORT COMPLETED

Upload File .jpg, .jpeg, .pdf, Max. File Size: 1MB+
[Choose File](#) Penguins.jpg

[Submit Report](#) [Close](#)

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TOURISM DEPARTMENT eSERVICES

9. Upon clicking the “SUBMIT REPORT” button, system presents a confirmation message to TO as highlighted in the figure below.

The screenshot shows the 'E. Attachments' section of the Tourism Department eServices portal. A confirmation alert is displayed in the center, asking 'Are you sure?' with 'Yes' and 'No' buttons. The alert is highlighted with a red box. The background shows a table of attachments (A1 to A6) and a payment details section (F. Payment Details/ भुगतान का विवरण) with a transaction date of 11/10/2020 12:25:52 PM. The 'G. Action by Department' section shows a 'SUBMIT REPORT COMPLETED' message. The 'Submit Report' button is highlighted with a red box.

Attachment ID	Description	Action
A1	Certificate of Shop Registration.	Download
A2	Undertaking (Download Format Download).	Download
A3	Attested copy of the Balance sheet and profit & loss account statement as prescribed under company law for the year of the firm immediately preceding date of submission of the application.	Download
A4	List of Principal agents.	Download
A5	List of Vehicles with insurance papers.	Download
A6	Services rendered to tourists.	Download

F. Payment Details/ भुगतान का विवरण

Amount (₹) [Non-Refundable]	Bank Name	Transaction Date
1.00	Rajasthan Payment Platform	11/10/2020 12:25:52 PM
Transaction No. (Emitra)	20000232540	Transaction No. (Bank)
		286483

G. Action by Department

Remarks *
SURVEY REPORT COMPLETED

Upload File .jpg, .jpeg, .pdf, Max. File Size: 1MB *
Choose File Penguins.jpg

Submit Report **Close**

10. Upon clicking the “YES” button, system presents a confirmation message to TO as highlighted in the figure below.

The screenshot shows the 'Application Current Status' section of the Tourism Department eServices portal. A confirmation message is displayed in the center, stating 'Survey Report Submitted successfully vide Application ID: TES/2020-21/14.' with a 'Close' button. The message is highlighted with a red box. The background shows a table of application details (Application Id, Submission Date, Current Status) and an audit trail table. The 'A. Applicant details' section shows the applicant's name, date of birth, address, and district.

Application Form for Registration of Travel Agency/ Excursion Agency/ Safari Operators (TES/2020-21/14)

Application Current Status

Application Id	Submission Date	Current Status
TES/2020-21/14	10/11/2020 12:28:10	Application Accepted and Forwarded for Site Survey

Audit Trail

S.No.	Status Change Date	Status	Message	Remarks	Attachment
1	10/11/2020 12:28:10	Application submitted (Payment Pending)			
2	10/11/2020 12:29:03	Payment Received and Application Forwarded			
3	10/11/2020 18:57:28	Application Accepted and Forwarded for Site Survey	Survey Report Submitted successfully vide Application ID: TES/2020-21/14.	ACCEPTED SUCCESSFULLY	Download

A. Applicant details

Applicant Name	Date of Birth	Address Type	Street/ Road/ Lane	District
RAJ KAMAL SALVI	19/11/1987	URBAN	24/65 NEAR GUEST HOUSE, BASE CAMP COLONY, JHAMAR K	JAIPUR
Father/ Husband Name	Gender	House/ Building/ Apartment No.	Area/ Locality/ Sector	City
AL SALVI	MALE	24/65	AREA1	JAIPUR



TOURISM DEPARTMENT eSERVICES

11. Application status is now updated as "SITE SURVEY COMPLETED. FORWARDED TO HQ FOR REVIEW". Applicant is also notified of this event through SMS and Email.

Tourism Department
Government of Rajasthan

Welcome CAD.RAJKAMALS@RAJASTHAN...
[Back to SSO](#) [Sign Out](#)

TOURISM HEADQUARTER DASHBOARD

Search...

Show Rows 10

S.No.	APPLICATION ID	SUBMISSION DATE/ TIME	FIRM NAME	SERVICE TYPE	STATUS	View
1	TES/2020-21/13	09/11/20 18:27:19	RKS COMPANY	Application Form for Registration of Travel Agency/ Excursion Agency/ Safari Operators	Payment Received and Application Forwarded to HeadQuarter	
2	TES/2020-21/14	10/11/20 12:28:10	RKS COMPANY	Application Form for Registration of Travel Agency/ Excursion Agency/ Safari Operators	Site Survey Completed, Forwarded to HeadQuarter for Review	
3	TES/2020-21/15	10/11/20 16:26:54	RKS COMPANY LTD	Application Form for Registration of Travel Agency/ Excursion Agency/ Safari Operators	Review Completed by HeadQuarter and Application disposed	

Showing - 1 to 3 of 3 rows

[First](#) [Previous](#) **1** [Next](#) [Last](#)

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12. Officer (HQ) sign-in (login) back to RajSSO to access the application and reviews the REMARKS and INSPECTION REPORT forwarded by respective TO to HQ as shown in the figure below.

Tourism Department
Government of Rajasthan

Welcome CAD.RAJKAMALS@RAJASTHAN...
[Back to SSO](#) [Sign Out](#)

Application Form for Registration of Travel Agency/ Excursion Agency/ Safari Operators (TES/2020-21/14)

Application Current Status

Application Id	Submission Date	Current Status
TES/2020-21/14	10/11/2020 12:28:10	Site Survey Completed, Forwarded to HeadQuarter for Review

Audit Trail

S.No.	Status Change Date	Status	Remarks	Attachment
1	10/11/2020 12:28:10	Application submitted (Payment Pending)	APPLICATION SUBMITTED SUCCESSFULLY	
2	10/11/2020 12:29:03	Payment Received and Application Forwarded to HeadQuarter	SUCCESS	
3	10/11/2020 18:57:28	Application Accepted and Forwarded for Site Survey	OK FRD	
4	10/11/2020 19:04:38	Site Survey Completed, Forwarded to HeadQuarter for Review	SURVEY REPORT COMPLETED	

A. Applicant details

Applicant Name	RAJ KAMAL SALVI	Father/ Husband Name	AL SALVI
Date of Birth	19/11/1987	Gender	MALE
Address Type	URBAN	House/ Building/ Apartment No.	24/65
Street/ Road/ Lane	24/65 NEAR GUEST HOUSE, BASE CAMP COLO NY, JHAMAR K	Area/ Locality/ Sector	AREA1

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13. If all OK then Officer (HQ) enters the relevant REMARKS and may optionally upload any document (if required). Finally, Officer (HQ) clicks on the “ISSUE CERTIFICATE” button as highlighted in the figure below to issue the digitally signed (eSign) certificate of registration. Alternatively, Officer may click on the REJECT/ OBJECT the application and return it back to the applicant after specifying valid reason in REMARKS section as shown below.

Tourism Department
Government of Rajasthan

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Back to SSO Sign Out

E. Attachments

Attachment ID	Description	Action
A1	Certificate of Shop Registration.	Download
A2	Undertaking (Download Format).	Download
A3	Attested copy of the Balance sheet and profit & loss account statement as prescribed under company law for the year of the firm immediately preceding date of submission of the application.	Download
A4	List of Principal agents.	Download
A5	List of Vehicles with insurance papers.	Download
A6	Services rendered to tourists.	Download

F. Payment Details/ भुगतान का विवरण

Field	Value	Field	Value
Amount (₹) [Non-Refundable]	1.00	Status	SUCCESS
Bank Name	Rajasthan Payment PlatForm	Transaction Date	11/10/2020 12:25:52 PM
Transaction No. (Emitra)	20000232540	Transaction No. (Bank)	286483

G. Action by Head Office

Remarks *
ENTER REMARKS

Upload File .jpg, .jpeg, .pdf, Max. File Size: 1MB *
Choose File No file chosen

Reject Object **Issue Certificate** Close

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14. After clicking the “ISSUE CERTIFICATE” button, system presents a confirmation message to Officer (HQ) as highlighted in the figure below.

Tourism Department
Government of Rajasthan

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Back to SSO Sign Out

E. Attachments

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A6	Services rendered to tourists.	Download

F. Payment Details/ भुगतान का विवरण

Field	Value	Field	Value
Amount (₹) [Non-Refundable]	1.00	Status	SUCCESS
Bank Name	Rajasthan Payment PlatForm	Transaction Date	11/10/2020 12:25:52 PM
Transaction No. (Emitra)	20000232540	Transaction No. (Bank)	286483

G. Action by Head Office

Remarks *
OK ACCEPTED

Upload File .jpg, .jpeg, .pdf, Max. File Size: 1MB *
Choose File 0aef132a070e.pdf

Reject Object **Issue Certificate** Close

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TOURISM DEPARTMENT eSERVICES

15. Upon clicking the “YES” button, system re-directs the Officer (HQ) to AADHAAR VERIFICATION window as highlighted in the figure below wherein the Officer clicks on the first checkbox to give his/ her consent for AADHAAR VERIFICATION and then clicks the “SEND OTP” button as shown below to receive the OTP on his mobile number registered with AADHAAR.

The screenshot displays the 'Application Form for Registration of Travel Agency/ Excursion Agency/ Safari Operators (TES/2020-21/14)' on the Government of Rajasthan's Tourism Department portal. A modal window for Aadhaar verification is overlaid, titled 'XXXX-XXXX-9936'. It contains three icons: 'फिंगरप्रिंट' (Fingerprint), 'आईरिस' (Iris), and 'ओटीपी' (OTP). The 'ओटीपी' icon is highlighted in green. Below the icons, there is a checkbox labeled 'मैं एतद्वारा घोषणा करता/ करती हूँ कि मुझे आधार आधारित प्रमाणीकरण प्रणाली के साथ अपने आप को प्रमाणित करने में कोई आपत्ति नहीं है और मैं आधार आधारित प्रमाणीकरण/ ईकेवाईसी के लिए अपने आधार संख्या, बायोमीट्रिक और/ या ओटीपी प्रदान करने के लिए सहमति देता/ देती हूँ। आधार सिस्टम से मोबाइल नंबर और ईमेल तक पहुंचने के लिए मैं अपनी स्पष्ट सहमति भी देता/ देती हूँ।' (I hereby declare that I do not have any objection to being authenticated using the Aadhaar-based authentication system and I agree to provide my Aadhaar number, biometric and/or OTP for authentication. I also agree to provide my mobile number and email to the system for access.) Below this, there is a checkbox labeled 'मेरे पास पहले से एक वैध आधार ओटीपी है।' (I already have a valid Aadhaar OTP with me.) and two buttons: 'ओटीपी भेजे' (Send OTP) and 'रद्द करें' (Cancel). The background shows the application details for RAJ KAMAL S, including date of birth, address, and district.

16. System prompts the Officer (HQ) to enter the received OTP and then click on “VERIFY OTP” button as shown below.

The screenshot displays the same application form as above, but the modal window now prompts for OTP verification. It contains the same three icons: 'फिंगरप्रिंट' (Fingerprint), 'आईरिस' (Iris), and 'ओटीपी' (OTP). The 'ओटीपी' icon is highlighted in green. Below the icons, there is a checkbox labeled 'मैं एतद्वारा घोषणा करता/ करती हूँ कि मुझे आधार आधारित प्रमाणीकरण प्रणाली के साथ अपने आप को प्रमाणित करने में कोई आपत्ति नहीं है और मैं आधार आधारित प्रमाणीकरण/ ईकेवाईसी के लिए अपने आधार संख्या, बायोमीट्रिक और/ या ओटीपी प्रदान करने के लिए सहमति देता/ देती हूँ। आधार सिस्टम से मोबाइल नंबर और ईमेल तक पहुंचने के लिए मैं अपनी स्पष्ट सहमति भी देता/ देती हूँ।' (I hereby declare that I do not have any objection to being authenticated using the Aadhaar-based authentication system and I agree to provide my Aadhaar number, biometric and/or OTP for authentication. I also agree to provide my mobile number and email to the system for access.) Below this, there is a text input field for the OTP, a label 'ओटीपी (वन टाइम पासवर्ड)' (OTP (One Time Password)), and a note 'नोट: आधार ओटीपी केवल 10 मिनट के लिए वैध होगा।' (Note: Aadhaar OTP is valid for only 10 minutes). At the bottom, there are two buttons: 'ओटीपी मान्य करें' (Verify OTP) and 'रद्द करें' (Cancel). The background shows the application details for RAJ KAMAL S, including date of birth, address, and district.



TOURISM DEPARTMENT eSERVICES

17. After successful AADHAAR VERIFICATION, digitally signed (eSign) CERTIFICATE is issued by the system and Officer is presented with a confirmation message as highlighted in the figure below.

The screenshot displays the 'Application Form for Registration of Travel Agency/ Excursion Agency/ Safari Operators (TES/2020-21/14)' page. A modal window titled 'Message' is centered on the screen, displaying the text: 'Certificate has been issued against Application ID: TES/2020-21/14.' The background shows the application details for 'RAJ KAMAL SALVI' with a status of 'Site Survey Completed, Forwarded to HeadQuarter for Review'.

18. Application status is now updated as “REVIEW COMPLETED BY HQ AND APPLICATION DISPOSED” as highlighted in the figure below. Applicant is also notified of this event through SMS and Email.

The screenshot shows the 'TOURISM HEADQUARTER DASHBOARD' with a table of applications. The status for application TES/2020-21/14 is updated to 'Review Completed by HeadQuarter and Application disposed'.

S.No.	APPLICATION ID	SUBMISSION DATE/ TIME	FIRM NAME	SERVICE TYPE	STATUS	View
1	TES/2020-21/13	09/11/20 18:27:19	RKS COMPANY	Application Form for Registration of Travel Agency/ Excursion Agency/ Safari Operators	Payment Received and Application Forwarded to HeadQuarter	
2	TES/2020-21/14	10/11/20 12:28:10	RKS COMPANY	Application Form for Registration of Travel Agency/ Excursion Agency/ Safari Operators	Review Completed by HeadQuarter and Application disposed	
3	TES/2020-21/15	10/11/20 16:26:54	RKS COMPANY LTD	Application Form for Registration of Travel Agency/ Excursion Agency/ Safari Operators	Review Completed by HeadQuarter and Application disposed	



TOURISM DEPARTMENT eSERVICES

19. All stakeholders (HQ Officer, TO and Applicant) can now see and download the digitally signed (eSign) REGISTRATION CERTIFICATE by clicking on the “DOWNLOAD” as highlighted in the figure below.

Welcome CAD.RAJKAMALS@RAJASTHAN...
[Back to SSO](#) [Sign Out](#)

2	NAME	MALE	32	EQ	EXP	DES	25000
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E. Attachments

A1	Certificate of Shop Registration.	Download
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A4	List of Principal agents.	Download
A5	List of Vehicles with Insurance papers.	Download
A6	Services rendered to tourists.	Download

F. Payment Details/ भुगतान का विवरण

Amount (₹) [Non-Refundable]	1.00	Status	SUCCESS
Bank Name	Rajasthan Payment PlatForm	Transaction Date	11/10/2020 12:25:52 PM
Transaction No. (Emitra)	20000232540	Transaction No. (Bank)	286483

G. Application Issued

[Download](#)





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Active Go to S



20. Digitall Signed (eSign) REGISTRATION CERTIFICATE.

		
Government of Rajasthan Department of Tourism The Incredible State of India !		
Certificate Ref. No: TES/2020-21/14		Date: 18/11/2020
<u>Certificate of Recognition</u>		
<p>M/ s. RKS COMPANY is recognized as TRAVEL AGENCY/ EXCURSION AGENCY/ SAFARI OPERATORS with effect from 18/11/2020 to 17/11/2023.</p> <p>They will function as per the guidelines of the Department.</p>		
	<div style="border: 1px solid black; padding: 5px;">Signature valid Digitally Signed by: Raj Kamal Salvi Designation : SENIOR SOFTWARE DEVELOPER Date: 2020.11.18 16:35:13 IST Reason: Approved Location: Udaipur</div>	
Disclaimer: This is a digitally signed certificate and does not required any physical signature.		

THANK YOU